

## OSG Payments procedure for Members

### Membership Fees

The amount of your ANNUAL Membership Fees will be advised to you by email. It is essential that these fees are paid promptly to minimize the amount of clerical work in administering this process. Please use the Payment Procedure below:

### Exhibition Entry Fees

The amount of your entry fees is detailed on the EXHIBITION ENTRIES LIST sent to you as confirmation of your acceptance by email. The cost per ENTRY x the number of entries equals the **Amount Owning**. This is shown against the first occurrence of your name in the list. Make a payment of the **Amount Owning** indicated by following the Payment Procedure:

### Payment Procedure

- a) To reduce the workload, please pay by “online,” Bank Transfer, **Bacs** if at all possible.

Bank Account Name: **Oxford Sculptors Group**  
Bank Account No: **16615468**  
Bank Sort Code: **30-80-54**  
Bank Name: **Lloyds TSB**

Please ensure you put your full name as the reference or Initial and Surname so we can track the payment, and confirm by email that you have done this to:

[john@penroses.plus.com](mailto:john@penroses.plus.com)

- b) If you can only pay by **Cheque**, make cheques payable to:-  
**"Oxford Sculptors Group"**

NB: If your account name is different from your membership name please clarify this on the reverse of the cheque, to avoid confusion.

Please post cheques to:

<b>John Penrose</b> Treasurer OSG Springfield House Mill Road Shiplake Oxfordshire RG9 3LW
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*Please cut out and use this posting label if required*